

# Galaxy Approval Check

Modify Purchase Requisition - Galaxy Production

**Menu** **Modify Purchase Requisition**

Search | Details | Items | Notes | Approvals

County: 33 - RIVERSIDE COUNTY | District: 05 - PALO VERDE COMMUNITY COLLEGE

Fiscal Year: 2015

Purchase Requisition Number:  **Type Requisition number**

Purchase Requisition Prefix: R - PURCHASE REQUISITION

Purchase Requisition Status:

Primary Vendor:

Vendor Name:

Ship To Location:

Worksite Location:

P.R. Originator User ID:

Copy From  
Purchase Requisition Number:

Show Previous Year Purchases

**Click Find**

Modify Purchase Requisition - Galaxy Production

**Menu** **Modify Purchase Requisition** **Click Approvals**

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District: 05 - PALO VERDE COMMUNITY COLLEGE | Fiscal Year: 2015 | P.R. Number: R0001751

P.R. Type: N - NORMAL | Date Due: 09/10/2014 | Primary Vendor: 100193

P.R. Status: S - SUBMITTED FOR APPROVAL | Vendor Name Search: OFFICE MAX

P.R. Amount: 606.38  Multi. Yr. P.R. | Vendor Address: 01  
263 SHUMAN BLVD., NAPERVILLE, IL 60563

Category: OTHER | Vendor Phone Nbr: 877-969-6629 | Fax Nbr: 877-969-1629

P.R. Requestor: SILVIA LAINEZ | Bill To Location: CORPORATE | Palo Verde Community College

Approval List:  | Ship To Location: CORPORATE | Palo Verde Community College

P.R. Originator User ID: 092142 | Worksite Location: CLS | CLASSROOM BUILDING

Contact Phone Nbr:  | Tax Rate: 0.0800

Update User ID: 255061 | Board Rpt. Desc: Office supplies

Update Timestamp: 09/02/2014 12:40 PM | Routing: S. Lainez

Misc. Field 2:

In Rev.  Rev Cmt:

**Menu** **Modify Purchase Requisition**



**Search** **Details** **Items** **Notes** **Approvals**

Vendor: OFFICE MAX Fiscal Year: 2015 P.R. Number: R0001751

Seq. Nbr.	Alias ID	Employee Name	Approval Status	Update Timestamp	Approval Comment
0001	CBD	EGAN, RUSSI LOU	Y	09/02/2014 6:51 AM	
0002	VPSS	HANCOCK, SEAN CARY	Y	09/02/2014 12:41 PM	
0003	NURSUP	BURGESON, SHARRON R			
0004	VPIN	HANCOCK, SEAN CARY			

This will show you who has approved your requisition and who is left to approve.